



## Head Chef Position

The Prince George Golf and Curling Club is now accepting applications to join our Food and Beverage Team.

The Prince George Golf and Curling Club is an 18-hole golf facility situated in the heart of the city with 8 sheets of curling ice, featuring full-service restaurant and lounge accommodating 170 plus patrons along with meeting rooms for private functions.

**Position Title: Head Chef**

**Reports to: General Manager**

**Job Type: Year-round salary**

### Responsibilities

Responsible for all areas of the food operation including the kitchen, concession, and catering, ordering and inventory control, food preparation and presentation, budget controls, kitchen employees and scheduling. This position is not an executive position and requires hands-on cooking

### Job Duties

- Working with our management team to ensure quality, quantity, and presentation of food is at a superior level within budget
- Recruitment, selection, and training of kitchen staff
- Staff scheduling based on daily trade and special functions
- Communication with the servers on an on-going basis
- Vendor coordination ordering kitchen products and supplies
- Monthly inventory tracking working with Bar Manager
- Menu management seasonally along with daily Specials
- Development of catering menus for functions
- Purchase routine supplies necessary within budget authority

### Experience/Requirements

- Proven human resource management skills such as training, motivation, employee development.
- Superior time management skills, multitasking skills, and the ability to prioritize tasks with minimal supervision
- Minimum 5 years of cooking experience along including sous chef training
- Demonstrated knowledge of food and catering trends, quality, production, sanitation, food cost controls, and presentation required
- Knowledge of the products, services, sector, industry, and local area
- Knowledge of relevant legislation and regulations

Please submit resume with cover letter via e-mail to:

**Don McDermid General Manager:** [gm@pggolfandcurling.com](mailto:gm@pggolfandcurling.com)

Deadline for applications is July 17, 2020. The Prince George Golf and Curling Club would like to thank all applicants for their interest, however, only those selected for an interview will be contacted.